TITLE: ONBD'G - Calmwaters Is Making Things Easier to Communicate and Share With Us

SUBJECT: Calmwaters Is Making It Easier For You to Communicate and Share With Us

## Hello,

<u>Calmwaters Cloud Accounting</u> is excited to announce our new client portal! We are implementing this portal because it was designed to make it easy for you to share and communicate seamlessly with us.

It allows you to securely send us documents and ask questions **without** downloading an app or creating a username or password.

We will also request answers to QBO transactions we don't know about. It may be receipt requests, clarification on details, or HST consequences - all consolidated into one easy-to-access and answer area.

## What are your next steps?

- 1. Watch this <u>short tutorial video</u> on how you will use the portal.
- 2. Add noreply@mail.financial-cents.com to your email contact to ensure the portal notifications don't go to spam.
- 3. Bookmark <u>https://app.financial-cents.com/client-portal/</u> so you can access the portal on demand using the email address you have on file with us.

When Calmwaters sends a message, shares a file, creates task reminders or asks transaction questions, you will receive an email request to access the portal. When you access the portal, a magic link will be sent to you, ensuring a smooth experience. You can reply, upload files, check off tasks, and chat with us there; consolidating all our sharing and communicating into one nice, neat, tidy spot.

If you have any questions, please don't hesitate to ask!

Cheers,

The Calmwaters Team